

Technical Adhesive Company

TACROLL SRL con unico socio Sede Legale: Via Monte Falco, 38 52100 Arezzo – AR- Italia info@tac-roll.com Pec: tac-roll@pec.it



Dear Customer / Supplier,

As a prevention plan against COVID-19 contagion, we inform you that TACROLL srl, in order to protect the health of workers and to ensure the normal performance of activities, has adopted the following measures as a precaution until the date to be established:

- TACROLL srl staff will not carry out international and national transfers, with the exception of those indispensable to guarantee business continuity which can be previously authorized, subject to risk assessment;
- TACROLL srl staff use teleconferencing tools to ensure business operations by limiting physical contact as much as possible;
- TACROLL srl personnel do not participate in training courses, conferences or other external events
- TACROLL srl personnel for municipalities affected by public ordinances relating to coronavirus do not access any site in accordance with the provisions of the authorities;

TACROLL srl urges staff to adopt similar precautions also within their own private sphere and constantly updates all staff on the necessary measures to prevent common respiratory tract infections:

- Wash your hands thoroughly and frequently;
- Use the hand sanitizer gel available in the provided dispensers;
- Cover the airways when coughing and sneezing;
- Trash the paper tissues, once used;
- Pay particular attention to surface hygiene;
- Avoid close contact with people with flu-like symptoms.

The company has also recommended its employees to promptly inform the Personnel Department and the number 112 if you suspect that they have been infected or have come into contact, even indirectly, with people who have symptoms of respiratory infection and/or people at risk.

To make this plan effective, without prejudice to your responsibilities as employers, we urge you to prepare similar preventive actions to ensure the protection of the health of your workers.

For cases where the interaction between TACROLL srl and your staff is necessary, we ask you to collaborate by verifying and ensuring that your staff:

- Hadn't recently travelled: from and to the Coronavirus risk municipalities identified by the competent authorities in Italy or abroad from areas considered to be at risk of contagion;
- Does not have cohabitants who have made trips referred to in the previous point or is not aware of it;
- Have not been or are not aware that have been, in close contact with a person suffering from new Coronavirus COVID-19:
- Has not received communication from the competent authorities regarding his close contact with a person infected by new Coronavirus COVID-19.

We also inform you that if access to our factories and/or offices is necessary, TACROLL srl has arranged a series of precautions and cautions to which you will be called to comply in order to carry out these meetings only in dedicated areas avoiding getting in touch with other areas of our factories (both production and offices).

Thanks for your collaboration